Honiton Primary School

Wednesday 10th September

Dear Parents and Carers,

Thank you so much for your support with our drop-off and pick-up routines as we begin the new school year. With our normal back gate being out use at the moment, we are all having to get used to new routines. Now that we have had a few days to settle in, could we please ask that the following routines are followed at the start and end of the day from now on.

DROP-OFF: (8.40-8.50am)

Please wait at the back garden gate until a member of staff opens it. Where possible, encourage your child to say goodbye here and ask them to walk to their classroom to hang their coats and bags up (we appreciate that this plan may be different for some children who still need support with leaving their grown-up)

PICK-UP: (3.20pm)

Wait at the back gate until it is opened. Make your way through the garden and congregate near your child's door. When your child is passed to you, make your way back out of the garden down the centre path as to not cause congestion by the back doors.

We appreciate that many parents have other children to collect and we are aiming to make the end of the day as slick as possible. As always however, safeguarding the children is our primary concern and we have to make sure that these procedures are conducted safely.

Any questions about this information then please speak to your child's class teacher.

Many thanks for your continued support,

The Reception Team